Minutes of the First Meeting of
The Graduate Council 2004-2005

Date and Time: Thursday, September 2, 2004, at 2:30 p.m.
Place: Provost’s Conference Room, 104 Administration
Attendance: John Borrelli (presiding), Cynthia Akers, Roger Barnard, Nancy Bell, Stephen Ekwaro-Osire, David Lawver, Aretha Marbly, Mike Parkinson, Bill Pasewark, Becky Rickly, and Michael Stoune
Ex-officio: Wendell Aycock, Cliff Fedler, Ralph Ferguson, Liz Hall and Pam Johnson

The Graduate Council Minutes will be distributed to the Graduate Council and posted to the Graduate School website at www.depts.ttu.edu/gradschool.

1. Minutes of the ninth meeting, held on July 1, 2004, were approved as distributed.

2. The following students were admitted to candidacy for the doctorate on the recommendation of their departments:

   Adrian Andrei...................................................................................Wildlife Science
   Vickie Dorothy Baker .....................................................................Fine Arts – Music
   Joel Basinger ....................................................................................Agronomy
   Madhavi Billam..........................................................................Environmental Toxicology
   Kyle Chambliss ........................................................................Petroleum Engineering
   Biswaranjan Das........................................................................Agricultural and Applied Economics
   Dana Ghioca ...............................................................................Wildlife Science
   Ann Hannel ....................................................................................Educational Leadership
   Rachel Harlow ............................................................................Technical Communication & Rhetoric
   Tharat Ittharat ...........................................................................Industrial Engineering
   Andrea Kirk ....................................................................................Environmental Toxicology
   Brady Keith McGee ....................................................................Wildlife Science
   Rebecca Ortiz .................................................................................Curriculum & Instruction
   Gary Pumphrey .................................................................Land-Use Planning, Management, and Design
   Corey Radtke ..................................................................................Environmental Toxicology
   Susan Rupp ....................................................................................Wildlife Science
   James Simonton ...........................................................................Industrial Engineering
   Ibrahim Sonmez ..................................................................................Geoscience
   Dmitri Stanchevici .............................................................Technical Communication & Rhetoric
   Junning Sun ..................................................................................Mechanical Engineering
   Cynthia Ann Trevino ........................................................................Curriculum & Instruction
   Miriam Williams ........................................................................Technical Communication & Rhetoric
   Yanxin Zhang ...................................................................................Industrial Engineering
   Keith Ray West ............................................................................Fine Arts – Theatre
4. Graduate Faculty:

a. The Graduate Council considered and approved 22 applicants for Graduate Faculty. The new members are:

James M. Allan – Educational Psychology and Leadership (Adjunct)
Karen Alexander – Applied and Professional Studies (Adjunct)
Prasad Balkundi – Management
Ayrton Andre Bernussi – Electrical & Computer Engineering
Michael F. Berry – Music (Visiting)
Rhonda Boros – Health, Exercise, and Sport Sciences
Xinzhong Chen – Civil Engineering
James D. Clifton – Educational Psychology and Leadership (Adjunct)
Katherine L. Cooklin – Philosophy (Visiting)
Genevieve Durham – Theatre and Dance
Pamela A. Eibeck – Engineering
Heidi Grappendorf – Health, Exercise, and Sport Sciences
John Singleton Hollins – Music (Visiting)
Stacy Jocoy Houck – Music (Visiting)
C. Roger James – Rehabilitation Sciences-TTUHSC
Hongchao Liu – Civil Engineering
Michael O’Boyle – Human Development and Family Studies
Lorraine Person – Theatre and Dance
Henri Schurz – Mathematics & Statistics
Diane Sol – Theatre and Dance
Cynthia Sturkie – Educational Psychology and Leadership (Adjunct)
Christine Quinn Trank – Management

b. Additional Graduate Faculty members from Biological Sciences were considered for reappointment and were reappointed to three-year terms.

5. Academic Requests:

a. The following course additions, deletions, and changes were approved:

**COLLEGE OF AGRICULTURAL SCIENCES AND NATURAL RESOURCES**

LARC 5201 Landscape Architecture Graphics (Addition)
LARC 6304 Regional Land Resource Analysis (Deletion)
RWFM 5347 Advanced Conservation Science (Addition)

**RAWLS COLLEGE OF BUSINESS**

ACCT 5382 Internship in Accounting (Addition)
FIN 5382 Internship in Finance (Addition)
ISQS 5382 Internship in Information Systems and Quantitative Sciences (Addition)
MGT 5382 Internship in Management (Addition)
MKT 5382 Internship in Marketing (Addition)
b. LARC 5301 Landscape Architecture Principles and Process (Change in course number from 5401 and change in hours to 3:1:6 from 4:1:6) was tabled for further review.

8. Announcements
   a. The Coordinating Board approved and authorized the request from TTU to expand its Table of Programs to include doctoral-level authority in Mass Communications.
   b. The number of hours required in the new program proposal for Biotechnology and Genomics and the School of Law for a JD and an MS in Biotechnology was changed from 58 to 36.
   c. The Graduate School web page has been revised to meet ADA requirements.
   d. Diplomas distributed in the Spring of 2005 will list the major in addition to the degree. The official names of degrees from the Table of Programs will be used. No emphasis will be printed on the diplomas.
   e. Difficulty with grading (CR vs. PR) of 5000, 6000, 7000, and 8000 courses was discussed. In the past PR was used for 6000 and 8000; and CR was used for 5000 and 7000. CR and PR do not affect the GPA or financial aid. The Graduate Council will talk to people in their colleges and will discuss this issue at the next Graduate Council meeting.
   f. The next Graduate Advisor’s workshop will be September 22 and 23, at 3:30 p.m. in Holden Hall Room 77.
   g. The search for a Graduate School Assistant Academic Dean is underway. Dr. Ralph Ferguson is chairing the search committee, which includes Dr. Mike Parkinson from the College of Mass Communications, one staff member from the Graduate School, and one graduate student.
   h. Dr. John Borrelli is in the process of updating and correcting the Graduate Catalog, as over the years, certain items and information have been omitted during the editing.
   i. Dr. Ralph Ferguson is in the process of re-writing the Graduate Advisor’s Manual, making sure that all items meet SACS requirements.
   j. Dr. John Borrelli will work with Sue Couch on principles of ethics for university faculty members using a model from a Canadian university. The code of ethics will be reviewed by the Graduate Council and the Faculty Senate.
   k. A sum of graduate tuition money has been set aside for graduate student travel. There will be $30,000 in the fall, $30,000 in the spring, and $10,000 in the summer. Proper documentation and travel requests must be submitted 30 days in advance of each trip. No requests submitted after the trip has already taken place will be approved. A committee of GPSA and SGA will evaluate the requests. Travel forms for graduate student travel are on our web site at http://www.depts.ttu.edu/gradschool/travel.php.
   l. As of 1:00 p.m. on September 2, 2004, the enrolled graduate student count was 4,288. Last year at this time, the count was 4,282.
   m. A list of Graduate School staff names and telephone extensions will be circulated and the list will soon appear on the Graduate School web site.
   n. Non-resident students who are enrolled but not employed in the summer should be reminded that they are not eligible for out-of-state tuition waivers.

The next Graduate Council meeting will be on Thursday, October 7, 2004, at 2:30 p.m. in the Provost’s Conference Room, 104 Administration.