Minutes of the Seventh Meeting of  
The Graduate Council 2004-2005

Date and Time: Thursday, April 7, 2005, at 2:30 p.m.
Place: Provost’s Conference Room, 104 Administration
Attendance: John Borrelli (presiding), Nancy Bell, Stephen Ekwaro-Osire, Saif-ul Haq, David Lawver, Aretha Marbley, Mike Parkinson, Bill Pasewark, Becky Rickly, and Michael Stoune
Ex-officio: Alisa Abuzeineh, Wendell Aycock, Duane Crawford, Cliff Fedler, Ralph Ferguson, Liz Hall and Pam Johnson
Guest: Donna Rogers

The Graduate Council Minutes will be distributed to the Graduate Council and posted to the Graduate School website at [www.depts.ttu.edu/gradschool](http://www.depts.ttu.edu/gradschool).

1. Minutes of the sixth meeting, held on March 3, 2005, were approved as distributed.

2. The following students were admitted to candidacy for the doctorate on the recommendation of their departments:

   - Ben Backlund .................................................................................................. Chemistry
   - David E. Cavazos ................................................................ Business Administration
   - Judie Callazo .................................................................................................. Spanish
   - Melinda Corwin ............................................................ Human Development and Family Studies
   - Hector Juan Cruzado .............................................................. Civil Engineering
   - Stanislav V. Emets ................................................................ Chemical Engineering
   - Mehmet Ergul .................................................................................. Hospitality Administration
   - Vikram S. Shabde ........................................................................ Chemical Engineering
   - Yahui Shih .................................................................................... Hospitality Administration
   - Vivian Windom .................................................................................. Educational Leadership
   - Susan Ann Youngblood ....................................................... Technical Communication and Rhetoric

3. Graduate Faculty:

   a. The Graduate Council considered and approved 6 applicants for Graduate Faculty. The new members are:

      - Martha E. Couch (Applied and Professional Studies) (Adjunct)
      - Michael J. Fuertes (Chemistry and Biochemistry)
      - Donald W. Jugenheimer (Mass Communications)
      - Jacqueline J. Lambiase (Mass Communications)
      - Dimitri Pappas (Chemistry and Biochemistry)
      - Lance Thomas Vermeire (Range, Wildlife, and Fisheries Management) (Adjunct)
b. Graduate Faculty members from Curriculum and Instruction and Electrical and Computer Engineering were considered for reappointment. All applications put forth were reappointed to six-year terms.

c. The Graduate Faculty Committee held a special meeting to review item number three on the current Graduate Faculty Application Form for new applicants, “faculty with significant administrative assignments” that refers to department chairs, institute directors, associate deans, and others. After some consideration, the committee decided that it is best to review each applicant in this category on an individual basis because of the wide variety of responsibilities, that the applicants must undertake.

4. Academic Requests:

a. The following courses were approved:

   **COLLEGE OF ARCHITECTURE**
   ARCH 5313 Special Studies in the History of Architecture (Change in title from Architecture of the 19th and 20th Centuries; change in prerequisite; change in hours; change in description)
   ARCH 5315 Systems of Architectural Inquiry (Change in title from Research Methods for Historic Preservation; change in description)
   ARCH 5341 Internet Media for Visualization Design (Change in hours from 3:2:2 to 3:3:0)
   ARCH 5343 3-D Computer Animation and Imaging (Change in hours from 3:2:2 to 3:3:0)
   ARCH 5344 Virtual Reality Software and Technology (Change in hours from (Change in hours from 3:2:2 to 3:3:0)
   ARCH 5352 Computer Applications to Architecture (Change in hours from 3:2:3 to 3:3:0)

   **COLLEGE OF BUSINESS**
   FIN 6331 Seminar in Finance Foundations (Change in title from Foundations in Finance and change in description)

   **COLLEGE OF EDUCATION**
   EPSY 5330 Motivation in Educational Setting (Addition)
   EPCE 5373 Advanced Addictions Counseling (Addition)
   EDCI 6333 Diversity Ideologies: Implications for Schooling (Addition)

   **COLLEGE OF ENGINEERING**
   ENVE 5307 Advanced Physical and Chemical Municipal Wastewater Treatment (Addition)
   IE 5353 Lean Tools for Manufacturing (Addition)

5. A motion was made to eliminate the rule of “no transfer of programs during the first year of enrollment” for international students. The change was approved with eight for and one against.
6. The Graduate Council approved a change proposed by the Rawls College of Business to the Graduate Certificate Program guidelines. The Graduate Certificate Program was approved contingent upon strengthening the language.

7. On Tuesday, April 5, 2005, the Academic Council met and passed a new regulation that will affect graduate students. Academic Council proposed that “the grade of ‘I’ (incomplete) will revert to an ‘F’ after one calendar year if the conditions for completing the ‘I’ have not been met. Prior to assigning the “I”, the instructor must fill out a form provided on the Web for Faculty stating the reasons beyond the student’s control for granting the ‘I’ and the conditions to be met to complete the course and remove the ‘I’. This regulation applies to all students.” A motion was made and approved by the Graduate Council that this rule not apply to Graduate Students.

8. The Academic Council also passed a regulation that “students may drop a course through the 45th class day of a long semester or the 15th class day of a summer term and receive a grade of ‘W’ regardless of their progress in the class. The grade of ‘WF’ will no longer be given. If a class has not been dropped within the specified time period, the student must complete the course and receive a grade. This regulation applies to all students.” The Graduate Council approved this regulation.

9. John Hanson will replace Alisa Abuzeineh as the Student Government Association representative and will attend Graduate Council meetings.

The next Graduate Council meeting will be on Thursday, May 5, 2005, at 2:30 p.m. in the Provost’s Conference Room, 104 Administration.