Minutes of the 7th meeting of  
The Graduate Council  
2012-2013

Date and Time: Thursday, April 4, 2013  
Place: Room 313, Administration Building  
Attendance: Dr. Joe Aranha, Dr. Stephen Cook, Dr. Priyantha Jayawickrama,  
Dr. Eileen Johnson, Dr. Jorgelina Orfila, Dr. Huazhong Shi, Dr. Sterling  
Shumway, Dr. Aliza Wong, Dr. Weiwu Zhang

Ex-officio: Dr. Dominick Casadonte, Ms. Earnstein Dukes, Dr. Gary Elbow,  
Dr. Clifford Fedler, Dr. Ralph Ferguson

Visitors: Dr. Zenaida Aguirre-Munoz, Dr. JoAnn Klinker

I. The Graduate Council minutes are available in the Graduate School office and on the Graduate  
School website at www.depts.ttu.edu/gradschool.  

II. A motion was made by Eileen Johnson and seconded by Stephen Cook to approve the minutes  
from the 6th meeting of the Graduate Council held on Thursday, March 7, 2013. The Graduate  
Council approved these minutes.

III. Students admitted to Doctoral Candidacy.  
The following students were admitted to candidacy for the doctorate on the recommendation of their departments. A motion was made by Eileen Johnson and seconded by Jorgelina Orfila. The Graduate Council approved these candidates.

Sadia Almas         Environmental Toxicology  
Fatih Ari           Instructional Technology  
Alex Brandt         Animal Science  
Alyson Brink        Geosciences  
Tyson R. Brown      Animal Science  
Danielle Byers      Counseling Psychology  
Binchao Chen        Industrial Engineering  
Kimberly Elmore     Technical Communications and Rhetoric
IV. Academic Requests

The following Graduate Certificate and new Program Proposals come with a motion of approval and seconded from the Academic Program Committee. The Graduate Council unanimously approved.

**COLLEGE OF ARTS AND SCIENCES**

*Graduate Certificate in Multidisciplinary Science*

*Doctor of Philosophy (Ph.D.) in Educational Leadership*

*Master of Education in Clinical Mental Health Counseling*

V. Announcements

Dr. Ferguson announced the tentative numbers for May Graduation. As of right now the Graduate School is looking at about 105 Ph.D., 120 Master Thesis and about 500 Master non-thesis students.

Dr. Ferguson announced that the Poster Competition was a huge success and thanked everyone that participated whether you were Judge, Student or Staff member.

The Red Raider Graduate Expo will be held on Saturday, April 6th.
VI. Information Items

Update to OP 36.01 concerning course.

**Background**

The following recommendation is presented to the Academic Council for its consideration concerning Policy/Procedure outlined in **OP 36.01, Adding, Changing, and Deleting Courses and Changing Method of Delivery**. The recommendation is based on the discussion of Agenda Item 3 that took place at the March 5, 2013 Associate Deans Meeting, on communication with representatives of the Office of the Provost, with further input from Associate Deans and members of Academic Council across the university, and with the Interim Dean of the Graduate School. The recommendation is further predicated on the primary and direct responsibility/accountability of departments/schools and their respective colleges regarding academic and resource justifications required on the course approval form.

**Recommendation**

The task force appointed by Dr. Rob Stewart, Senior Vice Provost, submits the following proposed changes pertaining to routing of course proposal forms in OP 36.01:

- Both undergraduate and graduate course forms, once approved at the college level, are sent directly to the Office of Official Publications for processing and placement on the next Academic Council meeting agenda.
- Copies of graduate course proposal forms are sent to the Graduate School for informational purposes.
- Language in OP 36.01 should be edited to reflect the changes

VII. New Business

Dr. Huazhong Shi stated that if there is an issue, the Graduate Council may address the issue to him and he would be glad to address the Faculty Senate with the issue since he is currently serving on the board of the Faculty Senate.

Aliza Wong motioned to adjourn the Graduate Council meeting and Priyantha Jayawickrama seconded the motion. The meeting was adjourned at 3:43 p.m.